

The success of any Association ultimately depends upon the contributions of its members. Rancho Southeast REALTORS® relies upon the dedication and service of our REALTOR® and Affiliate members. By participating on a committee, each member helps to guide the Association by recommending improvements and overseeing programs and expenditures.

Ideas that are discussed at the committee level become motions, which then are brought to the Rancho Southeast REALTORS® Board of Directors for consideration. Once a decision is made, the Rancho Southeast REALTORS® Leadership and Management Team are tasked with implementing the objective.

<b>Committee</b>	<b>Schedule</b>
<input type="checkbox"/> Affiliates in Action	Monthly
<input type="checkbox"/> Grievance / Professional Standards**	As Needed
<input type="checkbox"/> Membership / Education	Monthly
<input type="checkbox"/> Local Government Relations	Monthly
<input type="checkbox"/> Fair Housing / Equal Opportunity	Quarterly
<input type="checkbox"/> MLS	Monthly
<input type="checkbox"/> Policies / Procedures	As Needed

**\*\*Grievance / Professional Standard training is recommended upon consideration of application.**

Committee appointments are one year in duration. Review the Responsibilities for Committee Members in the back to ensure you can meet expectations. Please return completed forms to Sandra Lopez at [administrative@rsaor.com](mailto:administrative@rsaor.com).

### YOUR INFORMATION

Name: \_\_\_\_\_

Company: \_\_\_\_\_

Phone (work): \_\_\_\_\_ Phone (cell): \_\_\_\_\_

Email: \_\_\_\_\_

## **COMMITTEE DESCRIPTIONS**

**AFFILIATES IN ACTION:** Maintains a mutually beneficial balance between REALTORS® and Affiliate members. These committees are made up of professionals who provide education and information to REALTORS® and spearhead the Association's major fundraisers. They also provide support for many other Association projects and social events.

**GRIEVANCE:** Reviews complaints against members to determine if the complaint warrants arbitration or grievance hearing. Must be a REALTOR® member for at least 3 years, attend Professional Standards training, and meet membership requirements to qualify. **PROFESSIONAL STANDARDS:** Enforces the REALTOR® Code of Ethics by holding hearings of alleged violations. Committee members must be Association members for at least three (3) years and complete Professional Standards training to qualify. Members of this committee serve on hearing panels.

**MEMBERSHIP / EDUCATION:** Research, plans, and presents an annual agenda of industry-related seminars, events and/ or workshops to meet the present and future needs of members and further support them in their individual businesses.

**LOCAL GOVERNMENT RELATIONS/POLITICAL AFFAIRS:** To monitor city, county and other local legislative regulatory actions and trends. To interpret to REALTOR® and the public the impact of the real estate business and property ownership.

**FAIR HOUSING / EQUAL OPPORTUNITY:** Research, develop, plan, and present an annual agenda of events and activities to promote Fair Housing and Equal Opportunity to RSAOR members and the communities RSR serves.

**M.L.S:** Acts as a liaison between the Association's REALTOR® membership and the Multiple Listing Service. Brings REALTOR® concerns and recommendations regarding policy and procedure to the CRMLS Board of Directors assist members in understanding their obligations to give equal service to all clients.

**POLICIES / PROCEDURES:** A board designated committee with goals of ensuring the board has policies and procedures in place to guide the operation of the organization in a legal and ethical manner. Policy & Procedures Committee is reviewed by the President.